



**ACCREDITED ACCOUNTING TECHNICIAN EXAMINATION /  
PROFESSIONAL BRIDGING EXAMINATION**

**RE-INSTATEMENT OF EXAMINATION STATUS**

All personal data provided in this form will be used by HKIAAT for the administration of its re-instatement of examination status application. The provision of personal data by means of this form is voluntary. However, insufficient information may result in rejection of an application. Data collected is accessible only to officers and persons processing the re-instatement of examination status matter and administering the exemption.

Please read the "Instructions to Students" overleaf carefully before completing the form.

**1. PERSONAL DETAILS**

Complete ALL items of this part in BLOCK LETTERS

Name \_\_\_\_\_ ( \_\_\_\_\_ ) Reg. No. \_\_\_\_\_  
(Mr./Ms./Mrs./Miss\*)

HKID Card No. \_\_\_\_\_ Contact Tel. No. \_\_\_\_\_

Correspondence Address \_\_\_\_\_  
\_\_\_\_\_

**2. RE-INSTATEMENT OF EXAMINATION STATUS**

Please enclose supporting documents and list the status(es) of paper(s) applied for:

**Accredited Accounting Technician Examination**

Paper	Status	Fee
P1 – Accounting and Computerized Accounts		\$800
P2 – Business Communication and Organization and Management		\$530
P3 – Management Accounting		\$530
P4 – Business Economics and Financial Mathematics		\$530
P5 – Principles of Taxation		\$530
P6 – Fundamentals of Business Law		\$530
P7 – Financial Accounting		\$530
P8 – Principles of Auditing and Management Information System		\$530

**Professional Bridging Examination**

Paper	Status	Fee
PI – PBE Financial Accounting		\$650
PII – PBE Management Accounting and Finance		\$650
PIII – PBE Auditing and Information Systems		\$650
PIV – PBE Business Law and Taxation		\$650

Total number of paper(s): \_\_\_\_\_

Total amount (HK\$): \_\_\_\_\_

Number of cheque(s) enclosed: \_\_\_\_\_

Cheque No.: \_\_\_\_\_ Bank: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY**

Committee  
Decision

Fee  
Received

Notified

# Instructions to Students

## I. Completion of the Form

This form should be completed by students applying for re-instatement of previous examination status. The application will be considered on the basis of the supporting documentations, subject to the full discretion of the HKIAAT.

The application should be supported by your last status report of the Accounting Technician Examination or Accredited Accounting Technician Examination or Professional Bridging Examination. In the case of “exemption”, please submit supporting documentations which include copies of certificates and transcripts\*.

*\* The HKIAAT may request for original transcripts / certificates for verification if deemed necessary.*

## II. Payment of Fees

The fee for each paper is the same as the prevailing rate for the examination / exemption fee as set out overleaf. Payment should be in the form of crossed cheque or cashier order made payable to “Hong Kong Institute of Accredited Accounting Technicians Limited”. No cash nor post-dated cheques will be accepted.

All fees paid are non-refundable and non-transferrable unless the application is rejected. Please note that a surcharge of HK\$150 will be levied on each dishonoured cheque.

## III. Submission of Application

Please submit the completed form and supporting documentations together with the appropriate fees to the HKIAAT either in person or by post to:

Hong Kong Institute of Accredited Accounting Technicians Limited  
27/F, Wu Chung House, 213 Queen’s Road East, Wanchai, Hong Kong

You will be notified of the outcome of your application within two months from the date of submission.

## IV. Enquiries

For enquiries, please contact the HKIAAT by telephone on 2823 0600, by fax on 2823 0606 or by email to [hkiaat@hkiaat.org](mailto:hkiaat@hkiaat.org).

Dec 2014