



**Contract of Undertaking for  
Conducting Accreditation / Re-accreditation Exercise of Programme(s)  
for the Purpose of Seeking Exemption from the AAT Examination of HKIAAT**

1. On behalf of \_\_\_\_\_  
[Institution]  
I, \_\_\_\_\_ voluntarily submit the  
[Name of representative]  
\_\_\_\_\_  
[Programme / Course(s)]  
to HKIAAT for exemption application. We understand that the purpose of this assessment is to ensure all accredited programme(s) complied with the competency requirements of the AAT examination syllabuses as appropriate.
2. We have read and fully understood the relevant exemption policy and assessment procedures of HKIAAT. We understand that the review of our programme is conducted through a peer review process by an Assessment Team, nominated by HKIAAT and agreed by our institution.
3. We agree to observe all requirements of HKIAAT to the best of our ability as required under the accreditation exercise for the above programme in accordance with the relevant exemption policy and assessment procedures. We also agree to accept the imposition of conditions / additional conditions that may be deemed appropriate by the Assessment Team in view of information available during the accreditation process. We also accept the responsibility to announce these conditions to our students through various possible means of communication.
4. We give permission to HKIAAT to confirm any information submitted to it in the course of the accreditation exercise with any third party and hereby authorise the relevant third party to release the required information.
5. We understand that our institution may make representations to the Accreditation and Qualification Committee and Board of HKIAAT in the event that our institution is not satisfied with the outcome of the accreditation exercise. However, our institution agrees to accept the decision of the HKIAAT Board following any appeal on the outcome of the accreditation exercise for the above programme as final and conclusive. We agree that our institution will not seek judicial review of the accreditation exercise following determination by the HKIAAT Board of any appeal and, in any circumstances, will not make any claims against HKIAAT and its Board members, Accreditation and Qualification Committee's members and any staff of HKIAAT / HKICPA for any pecuniary or non-pecuniary loss which may be suffered by our institution as a result of the outcome of the accreditation exercise.



6. We agree that the Assessment Team will observe confidentiality with respect to the documentation submitted.
7. We understand that no refund of all or part of the accreditation fee will be made regardless of the outcome of the accreditation exercise.
8. We understand that HKIAAT reserves the right to suspend the accreditation status of the programme without prior notice in case our institution is charged with fraud or alleged of being involved in a fraudulent act.

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Signed by Representative of the Institution

for and on behalf of

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[Name and Chop of the Institution]

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Date