

**Accredited Accounting Technician (AAT) Examination**  
**Important Notes for Candidates**  
**(From December 2013 Results Announcement to June 2014 Exam Entry)**

Date	HKIAAT Action	Candidate Action	Remarks
19 February	<p><b>For students who have entered the December 2013 examination:</b></p> <p>A combined Examination Results Report together with Status Report <b>AND</b> Examination Entry Form will be despatched.</p>	<p>Upon receipt of the Examination Report, students must check that all details contained in the document are correct. If any of the data is incorrect, students should contact the HKIAAT <b>IMMEDIATELY</b>.</p> <p><b>SCRIPT REPORT SERVICE</b>            If a student wishes to have a written report on his/her performance, he/she should make a <u>written</u> application <u>within two weeks</u> from the date of announcement of the results and send the application, together with the payment of a non-refundable fee of \$500 per paper, to the HKIAAT.</p> <p>Verbal, late or incomplete applications will not be accepted.</p>	<p>The HKIAAT will <b>NOT</b> deal with enquiries about the examination results.</p> <p>Students should note that the script report service is <b>NOT</b> a re-marking exercise. It is purely an exercise to let the student know his/her performance in the examination.</p>
	<p><b>For students who have not entered the December 2013 examination but who are on the HKIAAT Register on or before 31 January 2014:</b></p> <p>Examination Status Report and Examination Entry Form will be despatched to students.</p>	<p>Upon receipt of the Examination Status Report, students must check that all details contained in the document are correct. If any of the data is incorrect, students should contact the HKIAAT <b>IMMEDIATELY</b>.</p>	

Date	HKIAAT Action	Candidate Action	Remarks
	<p><b>For students who have successfully completed the eight papers in the Accredited Accounting Technician Examination in the December 2013 Session</b></p>	<p>Graduates can apply for a certificate "AAT Professional Diploma in Accounting" at a special price of \$150 with applications submitted within 6 months after results announcement or the date of the issuance of the full exemption confirmation letter.</p> <p>Please see the notes printed on the back of <b>application form</b> for details.</p>	<p>The normal fee of \$300 will be charged for application received after 6 months.</p>
	<p><b>For students who have completed the relevant paper(s)/module(s) in the December 2013 Session</b></p>	<p>Students can apply for Module Certificate / Individual Examination Paper Certificate at a special price of \$150 per certificate with applications submitted within 6 months after results announcement.</p> <p>Please see the notes printed on the back of <b>application form</b> for details.</p>	<p>The normal fee of \$300 per certificate will be charged for applications received 6 months after results announcement.</p>
26 February		<p>Students who have not received the Examination Report or have misplaced them should contact the HKIAAT <b>IMMEDIATELY</b> for a duplicate copy.</p>	<p>No duplicates will be issued to students after 31 March 2014.</p>
31 March			<p>Closing date for examination and exemption applications for the June 2014 AAT Examination.</p>