

The accounting and business management case competition 2012-13

Deadline for written report submission

Students who have joined the Case Competition should be aware of the following deadlines and the important notes for the submission of reports:

Group	Deadlines for submission
Secondary School Group (Level 1)	Tuesday, 31 December 2012 (before 5:00 p.m.)
Secondary School Group (Level 2)	Wednesday, 27 February 2013 (before 5:00 p.m.)
Tertiary Institute Group	Tuesday, 19 February 2013 (before 5:00 p.m.)

Important notes:

- All participating teams should not exceed the page limit.
- The content pages should not include the names of team members and school at which they are studying.
- The report should be in double-sided printing (except the cover page), and use 1.5 line spacing, Arial 12 Point (OR 11 point 新細明體 for Chinese reports in Secondary School Group); and set 1 inch margin for each side.
- Each team should submit two hard copies of the report, and a CD ROM with soft copies (PDF and word format) and a completed competition questionnaire, to the HKIAAT by hand or by post on or before the respective deadline.
- Late submissions will **not** be entertained.