

Accredited Accounting Technician (AAT) Examination
Important Notes for Candidates
(From December 2012 Results Announcement to June 2013 Exam Entry)

Date	HKIAAT Action	Candidate Action	Remarks
22 Feb 2013	<p>For students who have entered the Dec12 exam:</p> <p>A combined Examination Results Report together with Status Report AND Examination Entry Form will be despatched.</p>	<p>Upon receipt of the Examination Report, students must check that all details contained in the document are correct. If any of the data is incorrect, students should contact the HKIAAT <u>IMMEDIATELY</u>.</p> <p>SCRIPT REPORT SERVICE If a student wishes to have a written report on his/her performance, he/she should make a <u>written</u> application <u>within two weeks</u> from the date of announcement of the results and send the application, together with the payment of a non-refundable fee of \$500 per paper, to the HKIAAT.</p>	<p>The HKIAAT will <u>NOT</u> deal with enquiries about the examination results.</p> <p>Students should note that the script report service is <u>NOT</u> a re-marking exercise. It is purely an exercise to let the student know his/her performance in the examination. Verbal, late or incomplete applications will not be accepted.</p>
	<p>For students who have not entered the Dec 12 exam but on the HKIAAT Register on or before 31 Jan 13: Examination Status Report and Examination Entry Form will be despatched.</p>	<p>Upon receipt of the Examination Status Report, students must check that all details contained in the document are correct. If any of the data is incorrect, students should contact the HKIAAT <u>IMMEDIATELY</u>.</p>	
	<p>For students who have successfully completed the AAT Examination in the Dec 12 sitting (excluding full exemption graduates): An Examination Certificate will be ready for collection 3 months after the results are released.</p>		
	<p>For students who have completed the relevant paper(s)/module(s) in the Dec 12 Session:</p>	<p>Students can apply for Module Certificate / Individual Examination Paper Certificate at a special price of HK\$150 per certificate with application submitted within 6 months after results announcement.</p> <p>Please see the notes printed on the back of application form for details</p>	<p>The special price of \$150 per certificate is valid for applications submitted on or before 31 August 2013.</p> <p>The normal fee of \$300 per certificate would be charged for application received 6 months after results announcement.</p>
1 Mar 2013		<p>Students who have not received the Examination Report or have misplaced them should contact the HKIAAT <u>IMMEDIATELY</u> for a duplicate copy.</p>	<p>No duplicates will be issued to students after 31 March 2013.</p>
31 Mar 2013			<p>Closing date for examination and exemption applications for the Jun 13 AAT Exam.</p>