

## Accredited Accounting Technician (AAT) Examination Important Notes for Candidates (From December 2011 Results Announcement to June 2012 Exam Entry)

(From Becomber 2011 Hecate Announcement to date 2012 Exam Entry)			
Date	HKIAAT Action	Candidate Action	Remarks
The fourth week of February 2012	For students who have entered the December 2011 examination:  A combined Examination Results Report together with Status Report AND Examination	Upon receipt of the Examination Report, students must check that all details contained in the document are correct. If any of the data is incorrect, students should contact the HKIAAT IMMEDIATELY.	The HKIAAT will <b>NOT</b> deal with enquiries about the examination results.
	Entry Form will be despatched.	If a student wishes to have a written report on his/her performance, he/she should make a written application within two weeks from the date of announcement of the results and send the application, together with the payment of a non-refundable fee of \$500 per paper, to the HKIAAT.  Verbal, late or incomplete applications will not be accepted.	Students should note that the script report service is <b>NOT</b> a re-marking exercise. It is purely an exercise to let the student know his/her performance in the examination.
	For students who have not entered the December 2011 examination but who are on the HKIAAT Register on or before 31 January 2012:  Examination Status Report and Examination Entry Form will be	Upon receipt of the Examination Status Report, students must check that all details contained in the document are correct. If any of the data is incorrect, students should contact the HKIAAT <b>IMMEDIATELY</b> .	
	despatched to students.  For students who have successfully completed the Accredited Accounting Technician Examination in the December 2011 sitting (excluding full exemption graduates):  An Examination Certificate will be ready for collection three months after the results are released.		
29 February 2012		Students who have not received the Examination Report or have misplaced them should contact the HKIAAT <b>IMMEDIATELY</b> for a duplicate copy.	No duplicates will be issued to students after 31 March 2012.
31 March 2012			Closing date for examination and exemption applications for the June 2012 AAT Examination.