

HKIAAT CPD Seminar**Workshop on "Accounting and Financial Due Diligence"**

Date:	3, 7 and 9 May 2013 (Friday, Tuesday and Thursday)
Time:	7:00 p.m. – 10:00 p.m.
Venue:	Hong Kong Institute of CPAs Training Centre, 27/F Wu Chung House, 213 Queen's Road East, Hong Kong
Speaker:	Ms. Judy Tsang, BA, MBA, MSc, CPA(Aust), CPA(Hong Kong), FCCA Ms. Judy Tsang has extensive experience working and managing due diligence engagements, particularly for multinational enterprises, including US Fortune 500 companies and global private equities, in respect of their investments in China and Asia Pacific. Over the last 2 years, Ms. Tsang also focused on assisting China enterprises in their outbound transactions all around the world. After China's accession to the WTO, Ms. Tsang has been involved in more than 350 transactions.
Medium of instruction:	Cantonese supplemented with English handouts
Course outline:	<p>Session 1 – Introduction to Due Diligence:</p> <ul style="list-style-type: none"> • Typical M&A process • What is due diligence? Differences between financial due diligence and audit • Common areas covered in a typical financial due diligence • Due diligence scope • Administrative matters in conducting due diligence <p>Session 2 – Managing and Executing Due Diligence</p> <ul style="list-style-type: none"> • Operating results analysis • Balance sheet analysis • Pro-forma earnings and net assets • Carve-out analysis • Analysis of projections <p>Session 3 – Other areas in Due Diligence and Completing Due Diligence</p> <ul style="list-style-type: none"> • Working capital analysis and purchase price adjustment • Review of audit working papers • Sell-side due diligence • Key findings and observations • Reporting due diligence findings
Fee:	<ul style="list-style-type: none"> ➤ HK\$360 for HKIAAT members / students ➤ HK\$540 for non-HKIAAT members
Closing date:	Friday, 19 April 2013

To enrol, please complete and send the enrolment form together with payment to the HKIAAT on or before **Friday, 19 April 2013**.



Hong Kong Institute of
Accredited Accounting Technicians
香港財務會計協會

Enrolment Form for CPD Seminar

(Please read the details of the seminar(s) carefully before you complete this form.)

- I. I would like to enrol for the CPD seminar indicated below and enclose the cheque for the seminar with a total amount of HK\$_____ payable to "Hong Kong Institute of Accredited Accounting Technicians Limited".

	Number of persons	Fee (HK\$)
II. Fees for the seminar: CPD Seminar 19 - Workshop on "Accounting and Financial Due Diligence" (Enrolment deadline: Friday, 19 April 2013)		
<input type="checkbox"/> HK\$ 360 per head for HKIAAT members / students <input type="checkbox"/> HK\$ 540 per head for non-HKIAAT members / students		
III. Personal particulars	Total (HK\$)	

Name: *Mr/Mrs/Ms/Miss _____ (English) _____ (Chinese)

Membership No. / Student Registration No. _____ Telephone No.(Day-time) _____

Address: _____

E-mail (must be provided): _____

Name of guest: *Mr/Mrs/Ms/Miss _____ HKID Card No. _____

E-mail (must be provided): _____ Telephone No.(Day-time) _____

Signature of applicant

Date

* Delete as appropriate

Confirmation on enrolment will be sent to participants three days before the commencement date through email.

Notes:

1. Return the completed enrolment form together with payment to the HKIAAT before the enrolment deadline for the seminar. Enrolments will be processed on a first-come-first-served basis with priority given to registered members / students. Fees paid will not be refunded if the applicant subsequently withdraws.

2. Cheques should be made payable to "Hong Kong Institute of Accredited Accounting Technicians Limited". A surcharge of HK\$150 will be levied on every dishonoured cheque.

3. The HKIAAT reserves the right to change the speaker, date, venue and time of the seminar should this be necessary. If the event is cancelled, the admission fee will be returned to participants by mail.

Mail label for use

**To: Hong Kong Institute of
Accredited Accounting
Technicians Limited**
27/F, Wu Chung House, 213 Queen's
Road East, Wanchai, Hong Kong
HKIAAT CPD Seminar