



Employment Placement Service

Posting Date:	13 December 2017
Company Name:	Wine Palace Holdings Limited
Job Title:	Accounting Assistant
Qualification Required:	➤ Student of Accredited Accounting Technician (AAT) Examination / Professional Bridging Examination (PBE)
Other requirements:	<ul style="list-style-type: none">➤ Diploma or above➤ Good in MS Word, Excel (Pivot table, V-look up knowledge) PowerPoint and Chinese word processing➤ Well organized; attentive to details and able to work independently➤ Good command of written and spoken English and Chinese, fair Mandarin➤ Experience in Sage 50 or Peachtree is preferred.➤ Immediate available is highly preferable
Working Experience:	2-3 years experience in accounting
Salary:	HK\$10,000 – HK\$14,999
Leave and Other Fringe Benefits:	5 days work, double pay
Mode of Application:	patrick.chan@winepalace.com.hk
Contact Person:	Mr. Patrick Chan
Enquiry Number:	2628 0688

**The recruitment information is provided by the above company. Interested parties please contact the company direct for application or more details of the position. The HKIAAT will not be held responsible for the recruitment and the information provided.*